



To: **ALL MEMBERS OF THE COUNCIL**

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF CASTOR PARISH COUNCIL TO BE HELD in THE CEDAR CENTRE on THURSDAY 9th May 2024 at 7.15 PM FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS:

JOHN HASTE, CLERK TO THE COUNCIL

DATE 2nd May 2024

AGENDA

(Click on underlined hyperlinks to view background papers)

- 1) **ELECTION OF CHAIRMAN** of the Parish Council for the forthcoming year
- 2) **DECLARATION OF ACCEPTANCE OF OFFICE** -To receive the chairman's Declaration of Acceptance of Office (or if not then received to decide when it shall be received)
- 3) **ELECTION OF VICE CHAIRMAN** of the Parish Council for the forthcoming year
- 4) **APOLOGIES FOR ABSENCE** –
 - a. To note attendance and receive apologies for absence.
 - b. To consider granting extended leave of absence to Cllr. Anker
- 5) **DECLARATIONS OF INTEREST** on items on this agenda and approve dispensations to members (If appropriate).
- 6) [Minutes of the previous meeting](#) - To Consider a resolution to approve the minutes of the meeting held on Thursday 4th April 2024
- 7) Matters arising from the minutes of the previous meetings (if Any) (**Information Only**).
- 8) **PUBLIC FORUM** - Opportunity for public questions or presentations to the council.

- Public participation is **limited to items that appear on the agenda** **OR** to request an item for a future agenda.
- **unless directed by the chairman**, public participation shall be limited to 15 minutes with each person speaking for no longer than 5 minutes.

PUBLIC PARTICIPATION BEYOND THE PUBLIC FORUM IS NOT NORMALLY PERMITTED PARISH COUNCIL MEETINGS ARE NOT PUBLIC MEETINGS; THEY ARE MEETINGS HELD IN PUBLIC

- 9) [Confirmation of PARISH COUNCIL STANDING ORDERS](#)
- 10) [Confirmation of FINANCIAL REGULATIONS](#) and [INTERNET BANKING PROCESS](#).
- 11) [re-affirmation of THE CODE OF CONDUCT](#)
- 12) **REVIEW OF RESPONSIBILITIES AND REPRESENTATION ON, OR WORK WITH, EXTERNAL BODIES** (previous allocations in brackets)
 - Land and tree matters: (Neil Boyce and William Baxter)
 - Neighbourhood Planning: (Fiona Rowlands, and David Shaw)
 - Parish Liaison: (Neil Boyce and the clerk) incl. PCC Scrutiny (Neil Boyce)
 - Allotments: (Neil Boyce, Terry Young and Richard Anker)



School Liaison & Children & Young People: (Gary Elliott and Steve Davies)
Village Hall: (Richard Anker and Gary Elliott)
Northey & Wright Charity: (William Baxter)
Police Matters: (Richard Anker)
Caspra: (Neil Boyce)
Council & church cohesion: (Neil Boyce and William Baxter)
Good neighbour scheme: (Neil Boyce and William Baxter)
Media/information/website (Fiona Rowlands and the clerk)
Internal Finance: (The clerk as Responsible Financial Officer)
Governance & HR (Neil Boyce and the clerk)
Rural Services Network (Steve Davies)
Climate Change Action Group (Neil Boyce)
S106 Projects co-ordination (Fiona Rowlands)

13) **PLANNING and associated matters:**

- a) **Peterborough Local Plan** Cllr Shaw to provide an update on recent developments
- b) [Joint community Action Plan](#) (standing item) – To consider any actions required
- c) [Neighbourhood planning \(standing item\)](#) – To note the results of the consultation on our proposed minor amendment
- d) [Status report](#) – to note changes to the report presented to Parish council in October.
- e) **Planning Applications** - to consider, as statutory consultees, planning applications received since the previous meeting.
 - I. [24/00537/CTR](#) – 1 The Limes - Remove overhanging branch on silver birch
- f) [Woodlands Development](#) – [23/00111/R4FUL](#) to consider latest status of this planning application

14) **LAND AND ALLOTMENTS** –

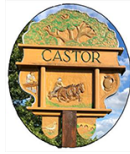
- a) **Tweentowns** – To consider a progress report on preparation of a lease for occupation by Peterborough Environment City Trust (PECT)
- b) **Parish Councillors Observations** - To consider any other Land & Allotment related Observations from Parish councillors.

15) **HIGHWAYS & Public Rights of Way** –

- a) **Proposed meeting with the city Council and Anglian Water** – Clerk to report progress
- b) **Councillors Observations**

16) **COMMUNITY MATTERS:**

- a) **Police Surgery**
 - I. **Feedback from the event held on 11th April**
 - II. **Anti-social behaviour issues within the parish**
 - (1) graffiti,
 - (2) Speeding,
 - (3) parking)



- III. **Deployable CCTV** – To consider if deployable CCTV is a viable option for the parish Council – **Note Clair George of the PES team at the City Council has been invited to attend and offer advice and guidance**
- b) **Joint Parish Liaison Group (JPLG)** - to note the draft agenda for the meeting to be held in the Cedar Centre at 7.30 pm on 20 June.
- c) **Langdyke Trust Nature Recovery Project** – to receive an update report on progress at the Paddock, Splash Lane.
- d) **Standing Stones** –
- I. Information boards – standing item.
 - II. To receive a report on works to remove soil pollution and reseed
- e) **Climate Change Group report** –
- (a) **To consider revoking the parish council Climate Change policy – at request of Cllr Young**
 - (b) **To consider joining “the great collaboration”** – Sharing Climate Change best practice being piloted in East Anglia and promoted by SLCC
- 17) **GOVERNANCE MATTERS: -**
- I. **Assets of Community Value (AoCV)** – To note progress and consider the next property to be submitted to the City Council for registration as an AoCV
- 18) **TO RECEIVE OFFICIAL ANNOUNCEMENTS, correspondence of note, notices, or; reports from chairman, clerk, or councillors.**
- 19) **FUTURE AGENDA ITEMS –**
- I. **Annual Governance and Accountability Return (AGAR)**
- 20) **Dates of Next & Future Meetings –**
- I. **Next Meeting** – Scheduled for **6th June 2024 (D-Day)** – Consider re-scheduling to 13th

JOHN HASTE, CLERK TO THE COUNCIL

DATE 2nd May 2024