



To: **ALL MEMBERS OF THE COUNCIL**

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF CASTOR PARISH COUNCIL TO BE HELD IN THE CEDAR CENTRE ON THURSDAY 6<sup>TH</sup> OCTOBER, 2022 at 7.30PM FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS:**

**JOHN HASTE, CLERK TO THE COUNCIL**

**DATE 30<sup>th</sup> September, 2022**

MEMBERS OF THE PUBLIC WHO WISH TO ATTEND THE MEETING OR ADDRESS THE PARISH COUNCIL ARE ADVISED TO NOTIFY THE CLERK IN ADVANCE (Preferably before mid-day of the day of the meeting) in order that appropriate facilities are made available if required:

### **AGENDA**

(Click on underlined hyperlinks to view background papers)

- 1) **Note attendance** and receive apologies for absence. –
- 2) **DECLARATIONS OF INTEREST** on items on this agenda and approve dispensations to members.
- 3) **MINUTES of the previous meeting** – To Consider a resolution to approve the minutes of the meeting held on [Thursday 1<sup>st</sup> September, 2022](#).
- 4) **Matters arising from the minutes of the previous meetings** (if Any) (Information Only).
- 5) **PUBLIC FORUM - Opportunity for public questions or presentations to the council –**

- Public participation is **limited to items that appear on the agenda OR** to request an item for a future agenda.
- unless directed by the chairman, public participation shall be limited to 15 minutes with each person speaking for no longer than 5 minutes.

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**PUBLIC PARTICIPATION BEYOND THE PUBLIC FORUM IS NOT NORMALLY PERMITTED  
PARISH COUNCIL MEETINGS ARE NOT PUBLIC MEETINGS THEY ARE MEETINGS HELD  
IN PUBLIC**

- 6) **PLANNING and associated matters:**
  - a) [Joint Community Action Plan \(JCAP\)](#) – to note the current version and consider if any action is required
  - b) [Neighbourhood planning \(standing item\) –](#)
    - (a) To consider the extent to which the NP needs amendment or further review. Cllr. David Shaw to report
  - c) [Status report](#) – update on planning applications previously considered 2021/22 financial year.
  - d) **Planning Applications** - to consider, as statutory consultees, planning applications received since the previous meeting.
    - i. [22/01222/CLP](#) – 33 Silvester Road – Installation of Dropped Kerb. Decided lawful on 23<sup>rd</sup> September. (Included on agenda to note)
    - ii. [22/01248/DISCHG](#) – C & A Cricket Club – Discharge of condition C4 (Archaeology) of planning permission 21/01299/FUL, (Note parish councils are not statutory consultees on planning applications with suffix DISCHG) – determined 29<sup>th</sup> September



- e) **Woodlands Development** –
- (i) To consider any feedback on the Land swap proposal. (If Any)
  - (ii) To consider any feedback from the letter expressing interest in acquiring Tennis courts and bowling green
  - (iii) to consider latest developments on plans for the Woodlands site.
- 7) **LAND AND ALLOTMENTS** –
- a) **Allotments** – To note all revised agreements and invoices sent out in September and consider any feedback (if any)
  - b) **Tree Safety report** – to consider the report and authorise action of all recommendations.
  - c) **Land Management tender**- to note the actions taken by the chairman and Cllrs Baxter and Davies and authorise acceptance of a revised tender (If any), or an alternative course of action.
- 8) **HIGHWAYS & Public Rights of Way** -
- a) Observations from Councillors (if any).
- 9) **COMMUNITY MATTERS:**
- a) **Joint Parish Liaison Group (JPLG)** – to note that the meeting scheduled for 29<sup>th</sup> September was postponed, and revised arrangements
  - b) **Langdyke Trust Wildlife Recovery Project** – update on progress - Vice Chairman to report progress on the Nature (if any since the last meeting).
  - c) **Village Tribune** – To consider next steps in light of the progress on a local magazine
  - d) **Good Neighbours scheme** – Chairman to report
  - e) **Commemorative Oak tree** – To note advice of Tree officer and consider an alternate location
  - f) **Standing Stones – update from Cllr. Baxter**
    - i. Water Leak – To consider any update from Anglian Water
    - ii. Information boards –
- 10) **GOVERNANCE MATTERS:**
- a) **Code of Conduct** - to consider revised code of conduct and if agreed formally adopt and publish
  - b) **CAPALC AGM** - Chairman to give feedback from the meeting.
  - c) **Notice of Completion of Audit** – To note the clean external audit report with Nothing to be brought to the attention of the parish council – Notice has been published on boards the website together with the completed **section 3 of the Annual Return**
- 11) **TO RECEIVE OFFICIAL ANNOUNCEMENTS, correspondence of note, notices, or; reports from chairman, clerk, or councillors.**
- 12) **FUTURE AGENDA ITEMS** – requests from councillors
- 13) **DATE OF NEXT MEETING – 3<sup>RD</sup> NOVEMBER, 2022**

JOHN HASTE, CLERK TO THE COUNCIL

DATE 30<sup>th</sup> September, 2022

This agenda and supporting papers are available at [www.castor-pc.gov.uk](http://www.castor-pc.gov.uk) or by request to the clerk