



To: **ALL MEMBERS OF THE COUNCIL**

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF CASTOR PARISH COUNCIL TO BE HELD by video conferencing on the ZOOM platform on **THURSDAY 5th November 2020 AT 7.30PM** FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS:

JOHN HASTE, CLERK TO THE COUNCIL

DATE 30th October, 2020

MEMBERS OF THE PUBLIC WHO WISH TO ATTEND THE MEETING OR ADDRESS THE PARISH COUNCIL ARE ADVISED TO NOTIFY THE CLERK IN ADVANCE TO ENSURE THAT THEY ARE PROVIDED WITH A LINK TO THE MEETING – no later than mid day on the day of the meeting

Members of the public are advised to put the comments, observations or questions in writing to ensure that they may be taken in to account by the parish council in the event of difficulties in accessing the meeting

AGENDA

(Click on underlined hyperlinks to view background papers),

1. **Note attendance** and receive apologies for absence.
 2. **DECLARATIONS OF INTEREST** on items on this agenda and approve dispensations to members.
 3. **MINUTES of the previous meeting** – To Consider a resolution to approve the minutes of the meeting held on Thursday 3rd September, 2020
 4. **Matters arising from the minutes of the previous meetings** (if Any) (Information Only)
 5. **PUBLIC FORUM - Opportunity for public questions or presentations to the council –**
 - Public participation is limited to items that appear on the agenda **OR** to request an item for a future agenda.
 - unless directed by the chairman, public participation shall be limited to 15 minutes with each person speaking for no longer than 5 minutes.
- PARISH COUNCIL MEETINGS ARE NOT PUBLIC MEETINGS THEY ARE MEETINGS HELD IN PUBLIC**
6. **PLANNING and associated matters: To consider, as statutory consultees, planning applications received since the previous meeting** (members should acquaint themselves with the details of each application prior to the meeting - click on blue underlined hyperlink to view)
 - a) **Status report** – update on planning applications previously considered this Financial year.
 - b) Planning applications made since the last meeting – **(Subject to further update)**
 - i **20/01249/HHFUL** – 9 Old Pond Lane – Proposed garage conversion to study and store, First floor extension to form bedroom and conversion of bedroom to en suite and dressing room. Cut back roof to separate No 9 from No 10
 - ii **20/01261/LBC** - Village Manor 48 Peterborough Road - The replacement of existing timber windows and door
 - iii **20/01333/CTR** – 25 Church Hill - Yew (1) & Sycamore trees (2,3,4) remove some lower branches and raise crown.
 - iv **20/01377/CTR** - Hanover House 17 Church Hill - Leylandii x2 (A) trim to reduce height of crown to 3m-4m tall, Hawthorn (B) reduce to a height that can be managed approx 3m high, Cherry trees x2 (C) shaping and light maintenance pruning, Self-seeded Sycamores (D) to be felled (x2 next to drive, x6 amongst leylandii) and Leylandii x2 (E) reduce from 10m to 5m
 - c) Update on matter related to Woodlands Development – Cllr David Shaw
 - d) **Joint community Action Plan** (standing item) – To consider current status and consider approval of any further action required.



- e) **Neighbourhood planning** (standing item) –
- i To consider any further action required at this stage.
 - ii To approve formal notice to Athene that Castor PC will not be renewing participation in the joint NP Website
- f) **Planning White Paper** – to note the response of the Shailesh Vara, Member of Parliament
7. **LAND AND ALLOTMENTS –**
- a) **Land Management contract** - to receive an update on negotiations with N J Pacey to include a tree survey in the optional one year extension to the contract.- Cllr Davies to report
8. **GOVERNANCE MATTERS:**
- a) **Annual Governance & Accountability Report** – To note the completion of the audit by PKF Littlejohn and receipt of the unqualified report. Statutory **“Notice of Completion of Audit”** has been published on the website
 - b) **Email addresses** - Cllrs. to report on updating to Parish council email addresses and to agree process for resolving any outstanding matters.
 - c) **Tennis Club Grant application** – To note receipt of the additional information requested and to give further consideration to the request for £3000 towards planning , design and legal fees
 - d) **Clerks Salary** – to note the national pay award effective from 1st April 2020 and the revised salary scales (page 3 Of 5).
9. **HIGHWAYS**
- a) **update on meeting with James Collingridge and site visits**
 - b) **Speed Indication Device Costings – Cllr. Anker/ clerk to report**
 - c) **Observations from Councillors (if any)**
10. **COMMUNITY MATTERS:**
- a) **Community engagement - update on matters from previous meeting or members observations (website / noticeboards) (if anything to report).**
 - b) **Remembrance Day Commemoration – request by veterans to use Farmers Cross.**
 - c) **Allotment Lane Water Supply** - To note the request by Ailsworth parish council for copy Water Bills and Meter readings.
 - d) **Langdyke Trust – John Clare rural Vision – progress report – Vice Chairman to report.**
 - e) **Castor & Ailsworth Village hall Cttee request to fund Christmas Tree**
11. **TO RECEIVE OFFICIAL ANNOUNCEMENTS, correspondence of note, notices, or reports from chairman, clerk, councillors.**
12. **FUTURE AGENDA ITEMS - matters currently on hold**
- a) **Play equipment – Official opening (along with Community Allotment) –**
 - b) **V E Day celebrations May 2020**
13. **Date Of Next Meeting – 5th November 2020**

JOHN HASTE, CLERK TO THE COUNCIL

DATE 30th October, 2020