

# CASTOR PARISH COUNCIL



To: **ALL MEMBERS OF THE COUNCIL**

YOU ARE HEREBY SUMMONED TO ATTEND A MEETING OF CASTOR PARISH COUNCIL TO BE HELD by video conferencing on the ZOOM platform on **THURSDAY 8<sup>th</sup> October 2020 AT 7.30PM** FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS:

JOHN HASTE, CLERK TO THE COUNCIL

DATE 3rd October, 2020

**MEMBERS OF THE PUBLIC WHO WISH TO ATTEND THE MEETING OR ADDRESS THE PARISH COUNCIL ARE ADVISED TO NOTIFY THE CLERK IN ADVANCE TO ENSURE THAT THEY ARE PROVIDED WITH A LINK TO THE MEETING – no later than mid day on the day of the meeting**

Furthermore members of the public are advised to put the comments, observations or questions in writing to ensure that they may be taken in to account by the parish council in the event of difficulties in accessing the meeting

## **AGENDA**

(Click on underlined hyperlinks to view background papers),

1. **Note attendance** and receive apologies for absence.
2. **DECLARATIONS OF INTEREST** on items on this agenda and approve dispensations to members.
3. **MINUTES of the previous meeting** – To Consider a resolution to approve the minutes of the meeting held on Thursday 3<sup>rd</sup> September, 2020
4. **Matters arising from the minutes of the previous meetings** (if Any) (Information Only)
5. **PUBLIC FORUM - Opportunity for public questions or presentations to the council –**
  - Public participation is limited to items that appear on the agenda **OR** to request an item for a future agenda.
  - unless directed by the chairman, public participation shall be limited to 15 minutes with each person speaking for no longer than 5 minutes.
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**PARISH COUNCIL MEETINGS ARE NOT PUBLIC MEETINGS THEY ARE MEETINGS HELD IN PUBLIC**

6. **PLANNING and associated matters: To consider, as statutory consultees planning applications received since the previous meeting** (members should acquaint themselves with the details of each application prior to the meeting - click on blue underlined hyperlink to view)
  - a) **Status report** – update on planning applications previously considered this Financial year.
  - b) Planning applications made since the last meeting –
    - i **20/01163/LBC** - 5 Clay Lane -Replace roof tiles to corridor between main dwelling and two storey extension
    - ii **20/01155/CTR** – Manor Farm House, 5 Manor Farm Lane - Fell and Remove 17 conifer trees
    - iii **20/01236/HHFUL** - 33 Peterborough Road - Demolition of existing outbuilding and construction of two storey rear extension

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- c) Update on matter related to Woodlands Development – Cllr David Shaw
  - d) [Joint community Action Plan](#) (standing item) –
    - i To consider current status and consider approval of any further action required.
    - ii To consider [draft amendments](#) to the JCAP (already approved by Ailsworth pc)
  - e) [Neighbourhood planning](#) (standing item) – To consider any further action required at this stage.
  - f) **Planning White Paper** – to consider a parish council response in the consultation period
7. **LAND AND ALLOTMENTS –**
- a) **Land Management contract** - to consider the offer by NJ Pacey for a one year extension to the contract at a standstill price as for year two.
  - b) **Community Allotment** – Update from Cllr. Mrs Greene
8. **GOVERNANCE MATTERS:**
- a) **Annual Governance & Accountability Report** – update on audit by PKF Littlejohn
  - b) **Email addresses** - Cllrs. to report on updating to Parish council email addresses
  - c) **Financial Reports**
    - i [Receipts and payments year to date](#)
    - ii [Bank reconciliation](#)
    - iii [Budgetary control report](#)
9. **HIGHWAYS**
- a) **Report on meeting with James Collingridge and visit to issue sites**
  - b) **Observations from Councillors (if any)**
10. **COMMUNITY MATTERS:**
- a) **Community engagement**
    - i **Website**- further work required – clerk to report
    - ii **Notice Boards** – to agree process for taking forward
  - b) **Jt Meeting with Ailsworth Parish Council –**
    - i To approve the [summary of the joint meeting](#) with Ailsworth PC and agree the action points as drafted
    - ii Joint NP website
    - iii Draft [agenda December](#) 2020
  - c) **Allotment Lane Water Supply**
    - i Approve the replacement of the damaged manhole cover to the meter chamber
    - ii To consider the condition of the meter itself
    - iii To note the latest water bill and the additional amount due in respect of the APC submeter and action to be taken
  - d) **Langdyke Trust** – John Clare rural Vision – update report from working group – Vice Chairman to report.
  - e) **Cycle West update** – including request to voice support for the route which is the subject of planning application in other parishes

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11. TO RECEIVE OFFICIAL ANNOUNCEMENTS, correspondence of note, notices, or reports from chairman, clerk, councillors.
12. FUTURE AGENDA ITEMS - matters currently on hold
  - a) Play equipment – Official opening (along with Community Allotment) –
  - b) V E Day celebrations May 2020
13. Date Of Next Meeting – 5<sup>th</sup> November 2020



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DATE 3rd October, 2020

This agenda and supporting papers are available at [www.castor.org.uk](http://www.castor.org.uk) or by request to the clerk