

CASTOR PARISH COUNCIL



Minutes of Castor Parish Council Meeting

Thursday 5th September 2019 in The Village Hall, Castor at 7.30pm

173. **PRESENT:** Cllr. Neil Boyce (Chairman), Cllr. Steve Davies, ~~Cllr. Jane Greene~~, Cllr. Fiona Rowlands, Cllr David Shaw and Cllr. Dennis Surgeon Officers present: John Haste, clerk; also, in attendance Members of the public. The chairman welcomed Susie Lucas (Chair of Bainton & Ashton Parish Council) to the meeting as an observer
174. **NOTE ATTENDANCE** - . Apologies were noted from Cllrs R. Anker, Wm Baxter and Mrs Jane Greene (error corrected at the meeting held on 3rd October)
175. **DECLARATIONS OF INTEREST** – The chairman declared an interest in the planning matters related to Hill House Mill Lane.
176. **MINUTES OF PREVIOUS MEETING** – We unanimously **RESOLVED** to approve the minutes of the meeting held on 4th July. The chairman duly signed the minutes.
177. **OPEN FORUM** – There were no matters raised by members of the public present
178. **PLANNING and associated matters**
 - a) Status report We noted the current status of Planning applications received in the current year
 - b) 19//00945/HHFUL - First floor side extension over garage. (We noted this was Permitted 22nd August).
 - c) .19/01122/CTR – 24 Peterborough Road – Ash; remove, leaving ground level Stump (We noted that this was Permitted 15th August
 - d) .19/01153/HHFUL – 16 Church Hill – Single storey rear extension – We have no comments to make on this application.
 - e) .19/01061/LBC Manor Farm House, 5 Manor Farm Lane – Replace three windows within existing openings. We have no comments to make on this application subject to the conservation officer having no objections to the development.
 - f) .19/01155/HHFUL – 4 The Limes - Single storey rear extension and a new first floor attic room over existing garage - We have no comments to make on this application.

The chairman having declared an interest took no part in discussion of the following two items and the chair temporarily passed to the vice chairman.

- g) 19/01272/TRE – Hill House, Mill Lane - Fell White Poplar T20, T21, T22 and Remove T18 and replant with replacement tree. (94/00008/TPO). We have no comment to make and are supportive of the good management of trees.
- h) 19/01273/TRE – Hill House, Mill Lane - Along the western boundary remove the lime tree limbs which are directly above the lime from the 2 poplar and one ash shown in the site plan to enable the lime to continue to develop (94/00008/TPO). We have no comment to make and as indicated in the previous application are supportive of the good management of trees
- i) PCC Local plan – Cllr. Shaw reported that this had now been adopted by full council and would be used in determining future planning applications.
- j) Joint Community Action Plan (JCAP) – John Hodder reported that the latest version was now loaded on to the website and requested that the parish council kept him up to date on progress so that this could also be noted on that website
- k) Neighbourhood Planning (NP) – We noted that the NP would be included on the agenda for the joint meeting with Ailsworth PC on 9th October. Councillor Surgeon to replace former Cllr. Howard and we agreed to conduct a review in January 2020 by which time it is anticipated that the development of the Woodlands site will have been finalised.

179. **LAND & ALLOTMENTS:**

- a) Preschool Play Garden and Hut – We noted that there had been no change in the condition of the site as had been expected over the summer period. We also noted that the site had been the source of recent anti social behaviour and we therefore RESOLVED to withdraw the facility from the Preschool and require the group to clear and vacate the site. In doing so we recognise the valuable service provided by the preschool and agreed to offer the group one of the raised beds in the community allotment.
- b) Fallen Tree at Ferryfields – In the absence of Cllr. Baxter we agreed to defer this matter to the next meeting.
- c) Splash Lane Fencing. -We RESOLVED to accept the quotation from A1 fencing in the sum of £1120 + VAT to supply and install 33m of Post and 3 rail fencing as per the quotation dated 21st August.

180. **GOVERNANCE MATTERS**

- a) Insurance renewal quote from Came & Co & review of Cover – We reviewed the level of cover provided by our insurance policy and in particular noted the keyman cover in the event of the clerk being incapacitated and RESOLVED to renew the policy on the terms provided by our brokers.

- b) Governance Policies, Cllr Davies reported on excellent progress in the drafting of suitable policies to be considered by the clerk and presented to future meetings of the parish council for adoption

181. **COMMUNITY MATTERS**

- a) Play Equipment report – The chairman presented an update on the timetable for the installation of the new play equipment by Komplan and we noted the implication for the early removal of the existing equipment for disposal as previously agreed.
- b) Community Allotment –
 - i) Wildlife Pond – The clerk reported that the supplier required payment by cheque rather than by bank transfer and that this had temporarily held up delivery.
 - ii) Rear access gate. We RESOLVED to proceed with the additional fencing and access gate around the proposed Wildlife pond. We considered the means of access to water for the pond and agreed to seek an amended quotation to accommodate two gates, one inside and the other outside of the community allotment
- c) Parking restrictions –
 - i) Proposed restrictions - We noted that our objections had been acknowledged and that the proposed restrictions at High Street/ Stocks Hill and Church Hill were to be withdrawn.
 - ii) Existing Restrictions – We noted the exchanges of emails between the clerk and the highways authority and RESOLVED to adhere to our policy of resisting restrictions other than close to the school and to request the highways authority to remove those restrictions and yellow lines. We agreed to monitor progress on that request.
- d) VE day celebrations We acknowledged the request for the release of the surplus from the QE11 90th celebration and request for a further grant of £1500. We are supportive of the proposed event and acknowledged that the organisers of the QE11 event were best placed to organise the VE celebration. We RESOLVED to release £1398.22 to the committee for the event and further RESOLVED to underwrite the event by a further £1500 in the anticipation that Ailsworth PC and CASPRA may do the same as they did for the QE11 event

182. **TO RECEIVE OFFICIAL ANNOUNCEMENTS**

- i) Wall adjacent to the village green – The notices for attachment to the wall were to hand and could be installed subject to the agreement of the property owners. The clerk was asked to write to the owners and seek their agreement.
- ii) We noted the correspondence from the cricket club that the old umpires facility had been removed and that the club will wait until the next season to install the new facility

- iii) We noted the agreement of the highway authority to provide a handrail to the steps outside the church gate. The chairman reported the thanks of residents for taking this matter up on their behalf
- iv) We approved the inclusion of the parish council name on the literature for an event on 13th September

183. **FUTURE AGENDA ITEMS** – Provision of gate and /or water to the Wildlife pond on the community allotment site.

184. **DATE OF NEXT MEETING – 3rd October starting at 7.30pm**

The Chairman declared the meeting closed at 9.11pm



Clerk & RFO 17th September, 2019

| | | |
|--|--|-------------------------------------|
| DATE OF NEXT MEETING – 3rd October 2019 in The Village Hall at 7.30pm. | | |
| APPROVED BY CASTOR PARISH COUNCIL | | |
| Signature of Chairman of approving meeting: | | 3rd October, 2019 |