



Castor Parish Council Accounts From 1 Apr 15 - 31 Mar 16


[Cash Flow](#) 


RECEIPTS, PAYMENTS AND BUDGET FOR THE FINANCIAL YEAR ENDING 31st MARCH 2016


Budget  - Summary of the budget


Bank reconciliation for audit  - The bank reconciliation in accordance with the way that the auditors require it to be presented


Actual Vs Budget  - Analysis of actual income & expenditure against budgets


Asset register  - A list of all the Parish Council's assets

Receipts  - Day book detailing all income

Significant variances  - An explanation for the auditors of all differences above 15% / £200 between this and last year

Payments  - Day book detailing all expenditure

Balances  - A bank & budget reconciliation

Audit reconciliation 




On any page, click on  to come back to this page



Actual 2014/15 Figures		Budget for 2015/16
RECEIPTS		
17,336.00	Precept	17,336.00
1,383.00	Burial ground grant	1,383.00
270.00	Recreation ground	270.00
198.00	Allotment Rents	252.00
1,771.00	Land rents	1,836.00
183.84	Wayleave	184.00
99.42	Interest	90.00
-	Misc.	-
966.09	Council tax support grant	-
967.00	PCC Rural grant	-
-	From reserves	52,934.00
23,174.35		74,285.00
PAYMENTS		
5,412.96	Salary	5,640.00
107.31	Clerks expenses	150.00
400.43	Office expenses	320.00
214.02	Chair's/members' allowance	100.00
-	Subscriptions	75.00
-	Training costs	50.00
265.00	Insurance	280.00
160.00	Misc.	250.00
240.00	Audit	240.00
6,799.72	General admin total	7,105.00
2,520.00	S137 / grants	2,000.00
309.47	Allotments	1,000.00
983.50	Property Costs	1,500.00
-	Landscape Management	3,500.00
3,146.01	Burial grounds	1,844.00
1,415.00	Tree survey and works	1,000.00
3,210.00	speeding sign	250.00
-	contingency	-
11,583.98	Running Costs total	11,094.00
18,383.70	Sub total	18,199.00
	Housing strategy	5,000.00
	Village Hall fund	20,000.00
-	Youth facilities / contingency	7,500.00
-	General contingency	23,586.00
-	General contingency	
	Reserves	56,086.00
7,500.25	Total	74,285.00



		21,351.00							
	2015/16 Budget	ACTUAL Receipts / payments 2015/16	Budgeted still to receive / spend	% of budget spent / rec'd	Anticipated Y/E Outcome	Proposal for 2016/17	FIRST DRAFT Budget for 2016/17	£ increase over 2015/16 anticipated receipts	% increase over 2015/16 budget
RECEIPTS		YEAR TO DATE							
Precept	17,336.00	17,336.00	0.00	100.00	17,336.00	Precept	21,766.00	4,430.00	25.55
Burial ground grant	1,383.00	1,383.00	0.00	100.00	1,383.00	Burial ground grant	2,250.00	867.00	62.69
Recreation ground	270.00	270.00	0.00	100.00	270.00	Recreation ground	280.00	10.00	3.70
Allotment Rents	252.00	234.00	18.00	92.86	234.00	Allotment Rents	350.00	116.00	38.89
Land rents	1,836.00	1,766.00	70.00	-	1,836.00	Land rents	1,950.00	114.00	6.21
Wayleave	184.00	186.37	2.37		186.00	Wayleave	184.00	2.00	-
Interest	90.00	122.76	32.76	136.40	110.00	Interest	120.00	10.00	33.33
Misc.	-	7,300.00	7,300.00		10,575.00	Misc.		10,575.00	
Council tax support grant	-		0.00		-	N'hood dev grant	3,390.00	3,390.00	
PCC Rural grant	-		0.00		-			0.00	
NDP / Locality grant	-	2,739.78	2,739.78		4,610.00				
From reserves	52,934.00		52,934.00			From reserves	56,360.00	56,360.00	170.37
Total	74,285.00	31,337.91	42,947.09		36,540.00		86,650.00		16.65
		21,351.00				31,930.00			30,290.00
PAYMENTS		Proposal for 2012/13	YEAR TO DATE	Budgeted still to spend	% of budget spent	Anticipated Y/E Outcome		£ increase over 2014/15 anticipated payts	
Salary	5,640.00	5,665.35	25.35	100.45	5,640.00	Salary	7,440.00	1,800.00	31.91
						Pension set up etc	750.00	750.00	
Clerks expenses	150.00	255.14	105.14	170.09	250.00	Clerks expenses	250.00	0.00	66.67
Office expenses	320.00	359.05	39.05	112.20	500.00	Office expenses	500.00	0.00	56.25
Chair's/members' allowance	100.00	-	100.00	-	100.00	Chair's/members' allowance	100.00	0.00	0.00
Subscriptions	75.00	273.31	-198.31	364.41	300.00	Subscriptions	320.00	20.00	326.67
Training costs	50.00	54.00	-4.00	108.00	100.00	Training costs	350.00	250.00	600.00
Insurance	280.00	265.00	15.00	94.64	265.00	Insurance	280.00	15.00	0.00
Misc	250.00	737.99	987.99	-295.20	250.00	Misc	500.00	250.00	100.00
Audit	240.00	246.00	-6.00	102.50	246.00	Audit	250.00	4.00	4.17
General Admin Total	7,105.00	6,379.86	725.14	89.79	7,651.00		10,740.00	3,089.00	51.16
S137 / grants	2,000.00	1,850.00	150.00	92.50	3,750.00	S137 / grants	2,500.00	-1,250.00	25.00
Allotments	1,000.00	1,257.72	-257.72	125.77	1,791.00	Allotments	1,000.00	-791.00	0.00
Property Costs	1,500.00	871.87	628.13	58.12	1,500.00	Property Costs	1,500.00	0.00	0.00
Landscape Management	3,500.00	275.00	3,225.00	7.86	600.00	Landscape Management	3,500.00	2,900.00	0.00
Burial grounds	1,844.00	2,928.49	-1,084.49	158.81	2,900.00	Burial grounds	3,000.00	100.00	62.69
Tree survey and works (fund)	1,000.00	-	1,000.00	-	250.00	Tree survey and works (fund)	1,000.00	750.00	0.00
speed sign	250.00	-	250.00	-	-	speeding sign	250.00	250.00	
QEII90	-	1,069.48	-1,069.48		1,500.00	contingency	2,000.00	500.00	
						Housing strategy / N'hood Plan	4,800.00	4,800.00	
Running Costs Total	11,094.00	8,252.56	3,910.92	74.39	12,291.00	Running Costs Total	19,550.00	7,259.00	76.22
Sub total	18,199.00	14,632.42	4,636.06	80.40	19,942.00	Sub total	30,290.00	10,348.00	66.44
						QEII90	5,450.00		
Housing strategy / N'hood Plan	5,000.00	3,236.15	1,763.85	64.72	5,200.00	Tree survey and works (fund)	750.00	-4,450.00	
Village Hall fund	20,000.00	-	20,000.00	-	-	Village Hall fund	20,000.00	20,000.00	
Youth facilities / contingency	7,500.00	-	7,500.00	-	750.00	Youth facilities / contingency	10,580.00	9,830.00	
General contingency	23,586.00	-	23,586.00	-	-	General contingency	20,590.00	20,590.00	
Grand totals Incl reserves .	74,285.00	17,868.57	56,416.43	0.24	25,892.00	TOTAL	87,660.00	61,768.00	
[Reserves	56,086.00	3,236.15	52,849.85		5,950.00		57,370.00	51,420.00	34,810.15
[Totals less exp from reserves	18,199.00	14,632.42			19,942.00		30,290.00	10,348.00	

Date	Chq No	 Details	Clear	Payee (<i>italicised entries are hyperlinked to the invoice</i>)	Admin Costs	Running Costs	Community Costs	NETT	VAT
01-Apr-15		Accounting correction	✓	adjustment against b/f balance	26.39	- 7.99	-900.00	-907.99	0.02
09-Apr-15	BankPayt	Grasscutting at play area	✓	<i>Peterborough City Council</i>			275.00	275.00	55.00
09-Apr-15	BankPayt	Expenses bal from 14/15 a/c	✓	S Rodger	38.92			38.92	
09-Apr-15	BankPayt	Water at allotments	✓	<i>Anglian Water</i>		75.76		75.76	
09-Apr-15	BankPayt	Repairs to wall and allotment tap	✓	<i>Fix-It services</i>		531.87		531.87	
30-Apr-15	S/O	Salary	✓	S Rodger	407.58			407.58	
		Expenses bal from 14/15 a/c	✓		43.50			43.50	
07-May-15	BankPayt	C&P NALC membership	✓	CaPALC	273.31			273.31	
04-Jun-15	BankPayt	Salary	✓	<i>S Rodger</i>	407.58			407.58	
04-Jun-15	BankPayt	Online Mapping Service	✓	<i>Getmapping plc</i>	28.00			28.00	5.60
04-Jun-15	BankPayt	Water at allotments	✓	<i>Anglian Water</i>		36.56		36.56	
18-Jun-15	Chq 300073	Evergreens community grant	✓	Evergreens			850.00	850.00	
30-Jun-15	S/O	Salary	✓	<i>S Rodger</i>	407.58			407.58	
02-Jul-15	BankPayt	Oak Posts	✓	<i>Baxter Avery</i>			182.50	182.50	36.50
21-Jul-15	BankPayt	PAYE	✓	<i>HMRC</i>	187.00			187.00	
05-Aug-15	BankPayt	Grant for cycle access project	✓	Cycle West			1000.00	1,000.00	
20-Aug-15	BankPayt	Printing for fete	✓	<i>Inkwell Printing</i>	9.00			9.00	
31-Jul-15	S/O	Salary	✓	S Rodger	407.58			407.58	
31-Aug-15	S/O	Salary	✓	<i>S Rodger</i>	407.58			407.58	
03-Sep-15	BankPayt	SLCC membership proportion	✓	<i>SLCC</i>	47.51			47.51	
03-Sep-15	BankPayt	Water at allotments	✓	<i>Anglian Water</i>		93.20		93.20	
03-Sep-15	chq 300074	Internal audit fee	✓	<i>Peter Qunicey</i>	146.00			146.00	
28-Sep-15	BankPayt	Insurance	✓	<i>Came & Company</i>			265.00	265.00	
30-Sep-15	S/O	Salary	✓	S Rodger	407.58			407.58	
01-Oct-15	BankPayt	Room Hire	✓	<i>St Kyneburgha PCC</i>	12.00			12.00	
01-Oct-15	BankPayt	Office & clerks expenses	✓	<i>S Rodger</i>	80.10			80.10	2.36
					117.53			117.53	
01-Oct-15	BankPayt	External audit	✓	<i>PFK Littlejohn</i>	100.00			100.00	20.00
19-Oct-15	BankPayt	PAYE	✓	<i>HMRC</i>	187.00			187.00	
02-Nov-15	s/o	Salary	✓	<i>S Rodger</i>	407.58			407.58	
05-Nov-15	BankPayt	NDP mailshot & data analysis	✓	<i>Hercules Direct Marketing</i>			504.37	504.37	100.87

05-Nov-15	BankPayt	Contribution to secure stage for QEII90	✓	<i>Events-av</i>			450.00	450.00	
05-Nov-15	BankPayt	Training - social media	✓	<i>SLCC</i>	29.00			29.00	5.80
05-Nov-15	BankPayt	Chairmens bench plaque	✓	<i>Peterborough Engraving</i>			132.50	132.50	26.50
30-Nov-15	S/O	Salary	✓	<i>S Rodger</i>	407.58			407.58	
03-Dec-15	BankPayt	Christmas tree	✓	<i>A Thurlby</i>			170.00	170.00	
03-Dec-15	BankPayt	Deposit for Band - QEII90	✓	<i>Freak Music</i>			319.48	319.48	
03-Dec-15	BankPayt	Deposit for Band - QEII90	✓	<i>Alive Network</i>			300.00	300.00	
31-Dec-15	S/O	Salary	✓	<i>S Rodger</i>	407.58			407.58	
07-Jan-16	BankPayt	NDP mailshot & data analysis	✓	<i>Hercules Direct Marketing</i>			575.00	575.00	115.00
07-Jan-16	BankPayt	Water at allotments	✓	<i>Anglian Water</i>			52.20	52.20	
07-Jan-16	BankPayt	Allotment works	✓	<i>Down to Earth</i>			1000.00	1,000.00	200.00
07-Jan-16	BankPayt	PAYE	✓	<i>HMRC</i>	187.00			187.00	
31-Jan-16	S/O	Salary	✓	<i>S Rodger</i>	407.58			407.58	
04-Feb-16	BankPayt	Aerial photographs	✓	<i>St Kyneburgha Building trust</i>			250.00	250.00	
18-Feb-16	BankPayt	Churchyard expenses	✓	<i>St Kyneburgha PCC</i>			2928.49	2,928.49	
29-Feb-16	S/O	Salary	✓	<i>S Rodger</i>	407.58			407.58	
03-Mar-16	BankPayt	Consultancy fees	✓	<i>Dr S Upex</i>			875.00	875.00	
03-Mar-16	BankPayt	Post installation	✓	<i>Chop-It services</i>			25.00	25.00	
03-Mar-16	BankPayt	Office & clerks expenses	✓	<i>S Rodger</i>	118.09			118.09	
					131.54			131.54	
03-Mar-16	BankPayt	PAYE		<i>HMRC</i>	187.00			187.00	
09-Mar-16	BankPayt	Training	✓	<i>LCPAS</i>	25.00			25.00	
30-Mar-16	BankPayt	Room Hire	✓	<i>St Kyneburgha PCC</i>			53.00	53.00	
30-Mar-16	BankPayt	Map Printing	✓	<i>Wingivers</i>			36.90	36.90	7.38
30-Mar-16	BankPayt	Leaflet production & delivery	✓	<i>Iorganise</i>			84.50	84.50	
30-Mar-16	BankPayt	Leaflet lamination	✓	<i>Iorganise</i>			10.00	10.00	
30-Mar-16	BankPayt	Leaflet production & delivery	✓	<i>Iorganise</i>			114.50	114.50	
30-Mar-16	BankPayt	Booklet production & delivery	✓	<i>Iorganise</i>			720.88	720.88	
31-Mar-16	S/O	Salary	✓	<i>S Rodger</i>	407.58			407.58	
		TOTALS		-	6864.85	729.40	10274.32	17868.57	575.03

**Balances****Bank balances at 31 Mar 16**

Closing Date	Account	
31 Mar 16		
	Tailored account	1,993.86
	Less Uncleared payments:	187.00
	Less Uncleared receipts	
	ledger balance current account	1,806.86
	Tailored reserve	61,652.08
	Petty cash	0.00
	Total cash:	<u><u>63,458.94</u></u>
	Per cash book	
	Balance b/f	49,507.71
	Add receipts for year	32,394.83
	less payments for the year	18,443.60
	Balance c/f:	<u><u>63,458.94</u></u>
	Difference	0.00





Bank Account(s):	Current account	1,993.86
(list all bank accounts)	Deposit	61,652.08
		63,645.94
Less unpresented cheques (list):	BACs to HMRC due 20/4	187.00

Add uncleared payment (list):		
Add Petty Cash:	None	-
Add Investments: (note: a market value for investments should be obtained)	None	-

TOTAL		63,458.94
	TOTAL rounded	63,459
What is the figure in Box 8 in Section 1 of the Annual Return?		63,459
Does the total equal Box 8 in Section 1 of the Annual Return?		Yes

Opening balance	01-Apr-15	49,507.71
Add receipts for the year		32,394.83
Less payments for the year		18,443.60
	Closing balance	63,458.94



ASSET REGISTER 31 MARCH 2014 (Incl amendments)								
Insurance Reference		Acreage / location / details	Date acquired	Insurance Valuation	Date relinquished	Value for Audit	Restated Value 2011*	Value 2013
LAND	Tweentown, allotment land, meadow and recreation ground	6.50 acres	Enclosures act 1845/ Commons Act 1899			£1.00	£1.00	£1.00
	Ferryfields	14.50 acres				£1.00	£1.00	£1.00
	Plot 26	2 acres				£1.00	£1.00	£1.00
	Splash Lane allotment land	6.25 acres				£1.00	£1.00	£1.00
	Splash Lane allotment land	3.50 acres				£1.00	£1.00	£1.00
	Splash Lane, paddock	1.75 acres				£1.00	£1.00	£1.00
	Landy Green Way	4.70 acres				£1.00	£1.00	£1.00
	Russ Lees cricket ground	6 acres				£1.00	£1.00	£1.00
	Oldfields recreation ground	6 acres						
	Village green	.295 acres						
	Total	51.495 acres						
STREET FURNITURE								
	Picnic bench		25 January 2007		stolen	£0.00		
	Chairmen's bench		25 January 2007	£735.00	rotten/vandalis	£700.00	£650.00	£0.00
	Chairmen's bench		01 January 2012					£1,000.00
	Picnic bench		27 April 2007	£210.00		£200.00	£178.00	£178.00
	Picnic bench		17 January 2008	£210.00		£200.00	£178.00	£178.00
	'No Tipping' sign		14 June 2000	£54.29		£51.70	£50.00	£50.00
	Curb stones		01 October 2007	£1,365.00		£1,300.00	£2,470.00	£2,470.00
	Oak posts x31		20 September 2007	£577.50		£550.00	£527.00	£527.00
	'no fishing' signs		03 October 2007	£0.00		£0.00		
GATES & FENCES								
	10ft oak gates		13 November 2007	£0.00	stolen	£0.00		
	10ft oak gates		11 June 2008	£275.48		£262.36	£796.00	£796.00
	8ft oak gates plus fixings		11 June 2008	£644.96		£614.25	£400.00	£400.00
	Chain & locks		24 November 2007	£56.20		£53.52	£53.52	£53.52
	Oak Posts		various	£671.21		£639.25	£600.00	£600.00
WAR MEMORIALS								
	Farmers Cross		Installed May 2010	£5,145.00		£4,900.00	£1,000.00	£1,000.00
PLAYGROUND EQUIPMENT								
	Play equipment at play area		Installed 2003	£43,953.00		£41,860.00	£23,148.00	£23,148.00
	NEW CONE CLIMBER		01 September 2009	£5,685.75		£5,415.00	£5,415.00	£5,415.00
OFFICE CONTENTS								
	Laptop		11 December 2007	£315.00		£300.00	£315.00	£315.00
Misc equipment								
	Speed activation device & accessories		01 January 2015	£3,210.00		£3,210.00		£3,210.00
MISCELLANEOUS								
						Total value of assets	£60,264.08	£35,780.52
*Asset value for y/e 31/3/2011 restated in accordance with direction per 2010 edition of Governance and Accountability for Local Councils – A Practitioners' Guide								



Box No	2014/15	2015/16	Difference £	Difference % (+/-)	Explanation <i>(If difference greater than 15% and £200)</i>	Item	Amount	%	Y/E 31/3/15	Y/E 31/3/16	
2	precept	17,336	17,336	0			-	-	17,336.00	17,336.00	
3	other rec's	6,381.00	15,059.00	8,678.00	136.00	Peterborough City Council ceased granting council tax support	Council tax support grant	-966.09		966.09	0.00
						Peterborough City Council ceased granting rural support	PCC rural grant	-967.00		967.00	0.00
						Castor Parish Council received grant aid from Locality for a Neighbourhood Development Plan	N'hood Development Plan grant	2,739.78	100.00	0.00	2,739.78
						Difference in VATable supplies 2013/14 and 2014/15	VAT	664.60	62.88	392.32	1,056.92
						£2250 of misc income relates to a bequest from the estate of a benefactor for the good of the communities of Peterborough. A further £5000 was received from a community benefactor towards the expenses of a community celebration to be held in June '16 for the Queen's 90th birthday	Land rent	-5.00	-0.28	1,771.00	1,766.00
							Misc.	7,150.00		150.00	7,300.00
							Allotment rent	36.00	15.38	198.00	234.00
Reflective of the reserves held	Interest	23.34	19.01	99.42	122.76						
	Wayleave	2.53		183.84	186.37						
4	staff	5,413	5,666	253	4.67						
5		-	-	0							
6	other payts	14,028	12,778	-1,250	-8.91						
7		49,508	63,459	13,951	21.98						
8		49,508	63,459	13,951	21.98						
9	assets	36,131	39,341	3,210	8.16	Speed activation device added	3210.00	8%	36,130.52	39,340.52	